



Volunteer role description

Lost and found volunteer

Cats Protection is the UK's leading feline welfare charity and our vision is a world where every cat is treated with kindness and an understanding of its needs.

Cats are at the centre of everything we do and our objectives are: homing, neutering and educating people about cats and their care.

We help thousands of cats across the UK each year thanks to our network of dedicated volunteers, employees and supporters.

A bit about this role

Unfortunately our feline friends can occasionally stray or get lost, which can be extremely distressing for their owners. Our lost and found volunteers are passionate about reuniting lost cats and bringing families back together. They help cats and their owners by advertising lost cats and providing support, advice and guidance to people searching for their cats.

What can you expect to be doing?

- Responding to enquiries from the public about lost and found cats
- Keeping up to date records of lost and found cats
- Matching cats that are reported lost with those reported found
- Advertising lost and found cats
- Providing help and information to owners about their lost cats
- Free text as bullet points

What are the benefits to you and the cats?

You will develop new skills, expand your knowledge and make a significant contribution to improving the lives of cats and kittens by helping reunite lost cats with their owners. You will also meet new people, make new friends and be part of a dedicated team of volunteers.

We're looking for someone with

- Interpersonal and communication skills
- Record keeping and administration skills
- Good IT skills
- Patience and the ability to deal with sensitive situations
- Willingness to be part of a team

Time expectation

Our lost and found volunteers usually spend between 2 to 3 hours per week in this role, which is flexible and can be shared by more than one volunteer if needed.

Support, guidance and keeping you safe

At Cats Protection we believe our volunteers should be happy and confident in their roles. We provide support and guidance from our National Cat Centre and through our regional and local volunteer groups and teams. We offer engaging online and face-to-face training, expenses and have policies and processes to help volunteers get the most out of their time with us.

The wellbeing of our people is important and at Cats Protection we are committed to safeguarding children, adults at risk and all those that we come into contact with as part of our activities.

Thank you for joining us and sharing in this commitment and for everything you will do during your time with Cats Protection.

If you would like to find out more about this role, please contact: Insert name and contact details here.