

Volunteer Role Description

Role Title:

Recruitment Volunteer

How you can make a difference:

As a charity, Cats Protection relies on the work of dedicated volunteers. By promoting local volunteering opportunities and identifying the best people to bring on board as new volunteers, you will play a vital role in ensuring that your local volunteer group makes a real difference in the lives of cats and kittens in need.

What the role involves:

- Liaising with other volunteers across all the different work areas of the group (e.g. welfare, rehoming, publicity, fundraising, support), to identify and promote new local volunteering opportunities.
- Meeting with potential volunteers.
- Matching volunteers with suitable opportunities.
- Helping new volunteers settle into their role.

Skills and experience required or could be developed:

- Good written and verbal communication skills.
- Enthusiastic and outgoing personality.
- Ability to work independently and as part of a team.
- Good IT skills.
- Knowledge/experience of volunteering.
- Experience in recruitment/interviewing would be an advantage.

Expected time commitment:

Time commitment of 2 to 4 hours per week would not be unusual. Some flexibility would be an advantage, particularly during busier periods when the group has multiple roles to fill.

How we will support you:

- Your contact for this role: Diane Mulcahy, will provide you with day to day support, guidance and direction and will work with others to ensure that you have a positive, enjoyable volunteering experience.

What you can gain from volunteering with Cats Protection:

- The opportunity to develop new and existing skills.
- The opportunity to meet new people and work as part of a dedicated team.
- To gain experience working as an important member of the team in the UK's leading feline welfare charity.

"It is fab to be part of a team who creates so many happy endings." Julia Dallosso, Caterham, Redhill and East Surrey branch.