



Volunteer role description

Website editor volunteer

Cats Protection is the UK's leading feline welfare charity and our vision is a world where every cat is treated with kindness and an understanding of its needs.

Cats are at the centre of everything we do and our objectives are: homing, neutering and educating people about cats and their care.

We help thousands of cats across the UK each year thanks to our network of dedicated volunteers, employees and volunteers.

A bit about this role

Our volunteer website editors promote the activities of our local volunteer groups and teams by helping keep their websites relevant, up to date and engaging for members of the public. Local websites are one of the places members of the public will look to find out more about Cats Protection. A positive local profile can help raise funds, promote adopting a cat, promote neutering and make sure as many people as possible learn about great cat welfare.

What can you expect to be doing?

- Sourcing news and information for websites
- Communicating with others across Cats Protection
- Sourcing and updating information around rehoming, cat welfare, fundraising and volunteer recruitment
- Regularly updating and posting on your group's website using the charity's content management system (CMS)
- Ensuring that content meets with internal and external policies and guidelines

- Free text as bullet points

What are the benefits to you and the cats?

You will develop new skills, expand your knowledge and make a significant contribution to improving the lives of cats and kittens by making sure your local volunteer group or team's website is exciting, current and informative. You will also meet new people, make new friends and be part of a dedicated team of volunteers.

We're looking for someone with

- Good interpersonal skills
- Attention to detail
- The ability to communicate well with a range of people
- Willingness to be part of a team
- Good IT skills
- Editorial and photo editing skills (would be an advantage)

Time expectation

Our website editor volunteers usually spend two to three hours per week in this role, which is flexible and can be shared by more than one volunteer if needed.

Support, guidance and keeping you safe

At Cats Protection we believe our volunteers should be happy and confident in their roles. We provide support and guidance from our National Cat Centre and through our regional and local volunteer groups and teams. We offer engaging online and face-to-face training, expenses and have policies and processes to help volunteers get the most out of their time with us.

The wellbeing of our people is important and at Cats Protection we are committed to safeguarding children, adults at risk and all those that we come into contact with as part of our activities.

If you would like to find out more about this role, please contact: Insert name and contact details here.