



Volunteer role description

Neutering Team Lead volunteer

Cats Protection is the UK's leading feline welfare charity and our vision is a world where every cat is treated with kindness and an understanding of its needs.

Cats are at the centre of everything we do and our objectives are: homing, neutering and educating people about cats and their care.

We help thousands of cats across the UK each year thanks to our network of dedicated volunteers, employees and supporters.

A bit about this role

At Cats Protection we passionately believe that neutering cats before they can breed is an essential part of cat ownership and without neutering the UK's cat population would quickly get out of control. Our neutering team lead volunteers help spread positive neutering messages and make it easier for owners on low incomes to get their cats neutered. They help raise awareness of the benefits of neutering, promote our neutering schemes and lead and support a team of neutering volunteers.

What can you expect to be doing?

- Our neutering team lead volunteers support their team of volunteers in all aspects of their roles, making sure our volunteers are happy, confident and supported
- Promoting and sharing the benefits of Cats Protection's neutering schemes
- Responding to neutering enquiries, from members of the public and the team of neutering volunteers, providing advice and guidance in line with Cats Protection policies
- Completing relevant neutering paperwork and distributing neutering vouchers

- Keeping electronic records, managing the group's neutering budget, and utilising appropriate Cats Protection systems
- Keeping the branch committee updated on branch neutering activity and budget
- Ensuring cats and kittens are neutered in line with Cats Protection policies
- Free text as bullet points

What are the benefits to you and the cats?

You will develop new skills, expand your knowledge and make a significant contribution to improving the lives of cats and kittens by promoting our neutering scheme. You will also meet new people, make new friends and be part of a dedicated team of volunteers.

We're looking for someone with

- Excellent interpersonal and communication skills
- Good record-keeping and administration skills
- Good organisational skills
- Basic IT skills to use Cats Protection systems - training and support can be provided
- Willingness to be part of a team
- The ability to bring out the best in others

Time expectation

Our neutering team lead volunteers usually spend between five to 10 hours per week in this role, which is flexible and can be shared by more than one volunteer if needed.

Support, guidance and keeping you safe

At Cats Protection we believe our volunteers should be happy and confident in their roles. We provide support and guidance from our National Cat Centre and through our regional and local volunteer groups and teams. We offer engaging online and face-to-face training, expenses and have policies and processes to help volunteers get the most out of their time with us.

The wellbeing of our people is important and at Cats Protection we are committed to safeguarding children, adults at risk and all those that we come into contact with as part of our activities.

Thank you for joining us and sharing in this commitment and for everything you will do during your time with Cats Protection.

If you would like to find out more about this role, please contact: Insert name and contact details here.