



'How to' guide

Be part of the greatest afternoon tea



www.pawsometea.org

How to host the purrfect party

1. Prepare

Decide on a date that suits you and start telling everyone! You can download invitations from our website to send to friends and family, put up the poster in your pack to catch those colleagues, you can even create a Facebook event to get those cool cats along too.

2. Bake or buy

Whether you are a Pawdon Ramsay in the kitchen or more of a cat-astrophe, the

afternoon tea is for everyone. We've got plenty of recipes on our website to give you some inspiration but if they don't whet your whiskers or if time is a bit short then feel free to nip to the shops.

3. Decorate

We have lots of ideas to purrk up your home, office or classroom. Add some bunting, pompoms and little extra touches to make your afternoon tea the cat's whiskers.

Brew • Bake • Invite • Delight



4. Party

Let the tea flow! And coffee... and cakes, scones, sandwiches and whatever else you have on your menu.

Boost the kitty with some games; get your guests to donate a couple of quid to take part and keep the festivities flowing.

We have magnificent masks, tantalising toys and refined recipes to keep your little ones busy so why not get them to help you shape your shindig?

Show off your show-stoppers and share your selfies, we want to see all your pawsome fun. With best cat cake, top cat costume and coolest cat face selfie competitions, there are plenty of reasons to share. Use the hashtag **#pawsometea!**


5. Donate

Ask your guests to donate. Make sure you pass around your collection jar on the day along with the Gift Aid form from your pack which means there is an extra 25% for the kitty at no extra cost to you or your guests. And if you set up an online fundraising page, your guests can easily donate if they have forgotten their cash

with family, friends and workmates



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A woman with brown hair, wearing a blue polo shirt, is holding a brown and white tabby cat. The cat has bright green eyes and is looking towards the camera. The background is blurred, showing an indoor setting with a wooden floor.

What we are able to do because of people like you

From check-ups and treatment to food, beds and cuddles, we do everything we can to get cats back on their feet and find their forever home. We rehome and reunite an average of around 130 cats each day, but this is just one part of the work that we do...

Did you know that hypothetically, one unneutered female could be responsible for over 20,000 descendants in five years? We all know prevention is better than cure so we provide reduced cost neutering schemes across the UK as well as running feral and stray neutering programmes so that there will be fewer cats and kittens that need our help in the future.

We also focus a lot of our work on education, providing free cat care information to help owners and their pets lead happier lives as well as providing free talks to children and young people who will become the cat owners of the future.

Abandoned in Swansea

Cats Protection sees some truly shocking and heart breaking cases of abandonment all across the UK. In Swansea in the autumn of 2019, 16 cats and kittens were found crammed into a pet cage and abandoned on a doorstep.

The six kittens and 10 adult cats were discovered after a member of the public contacted Cats Protection Swansea.

One of the cats was found to have had a microchip and has now been reunited with their owner having been missing for six months.

The others – including two four-week-old kittens and four one-week-old kittens – were taken to Cats Protection's Bridgend Adoption Centre in Bryncethin to receive much needed love and care.

Two of the kittens were very unwell and far too young to be without a mother. They needed veterinary treatment for anaemia and were then hand-reared by staff.

The sudden arrival of large numbers of cats like this puts a strain on our resources and we wouldn't be able to help if it wasn't for the actions of kind cat lovers like you. You make it possible for us to be there for unwanted cats and kittens when they need us. Thank you.

How your money helps

£5 could supply 10 days' worth of specialist milk to hand-feed an orphaned kitten

£10 could pay for bedding and a safe place to sleep for a traumatised cat or kitten

£100 could feed five cats in our care until they are ready to go home

£150 could provide a full health-check for a cat including blood tests, neutering, microchipping and inoculations



Health and safety

We want everyone to have a great time at your afternoon tea, so here are some tips to keep everyone on feline-fine form.

Make sure you know what the food you're offering contains and ensure your guests tell you if they have any allergies. Common allergens are: gluten, shellfish, eggs, fish, peanuts, milk, nuts, soya, sesame seeds, celery, mustard, lupin, sulphur dioxide and sulphites. Consider labelling foods which contain any of these items – we have included some labels in your pack to get you started. It is highly unlikely but if one of your guests does have a reaction then call **999** immediately. For more information visit www.food.gov.uk

If you have children joining you, make sure they are supervised at all times, particularly if they are helping in the kitchen or using scissors to make some of our craft ideas.

If you are holding a large event, you may want to consider a risk assessment to make sure you've got everything in place so your party goes smoothly on the day. Visit www.pawsometea.org to download a risk assessment template.



Moggy mindfulness

Cats have very specific dietary needs that are entirely different to humans. Feeding cats human food can cause them serious health problems. Many people are not aware that most cats are lactose-intolerant meaning that if they have milk, cream or other dairy products they often end up with an upset tummy. So when you are baking up a storm, please consider your cat's dietary needs and don't feed them human foods. If you do fancy giving your cat a treat, take a look at our video for making meaty biscuit treats – www.pawsometea.org

While you may be a social butterfly, cats usually prefer the solitary life so if you are holding an afternoon tea in your home make sure that your cat/s have somewhere calm and quiet they can retire to; after all, cats need their cat naps! And make sure if you are going all out with some dapper décor that it is well out of reach of any curious cats.



www.pawsometea.org



W: www.pawsometea.org

We're social, join us at:

 **@CatsProtection**
 **@PawsomeTea**
 **@PawsomeTea**

See what we've got in the oven and share your own showstoppers with **#pawsometea**

Paying in

We have several ways to pay in your hard-earned donations – and don't forget if your guests have filled out their details on your Gift Aid form, please send this back to us using the Freepost envelope in your pack – it means all their donations will be worth an extra 25%!

1. Online

- a. Count up your donations and deposit these in your own account
- b. Go to your online fundraising page
- c. Pay in the total amount using your credit or debit card

2. Post

- a. Count up your donations and deposit these in your own account
- b. Write a cheque made payable to Cats Protection for the total amount
- c. Send your cheque and completed donation form back to us using the Freepost envelope provided

3. Phone

- a. Count up your donations and deposit these in your own account
- b. Phone **0800 917 2287**
- c. Pay the total amount with your credit or debit card

4. Visit your local shop or adoption centre

- a. Find your nearest here www.cats.org.uk/find-us
- b. Fill in the donation form from your pack and hand this in with your donations

Thank you
xx

Reg Charity 203644 (England and Wales) and SC037711 (Scotland)

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